



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: April 22, 2019

HSS-19-016

Lifespan Respite Care

for

Division of Services for Aging & Adults with Physical Disabilities

Date Due: **June 5, 2019**
By **11:00AM Local Time**

ADDENDUM # 1 – Questions & Answers

PLEASE NOTE:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE MENTIONED RFP.

Kimberly Jones
Purchasing Services Administrator

Franklin Jones
Contract Manager

Lifespan Respite Care - HSS-19-016

Questions & Answers

1. Under the Scope of Services section, Page 2, **Lifespan Respite Care Eligibility**: #3 states “must live in Delaware” – does that refer to the Caregiver or the Care Recipient, or both? If a caregiver lives out of state, but is able to pay someone out of respite funds to check on an elderly parent, help with doing bills, etc. that lives in Delaware, to decrease the number of trips the caregiver needs to take to Delaware, would that caregiver be eligible to receive respite funds? Conversely, same scenario, but the caregiver lives in Delaware and care recipient lives in another state, is the caregiver eligible?

ANSWER

Both the caregiver and care recipient must live in Delaware.

2. One Page 2, **The Provider will submit the following documentation**: #2 states “volunteer recruitment and description of training for respite providers” – so does the scope of this contract include developing a training program for volunteers, doing background checks, etc., maintaining a database of volunteer respite providers, and incurring the liability for any volunteer respite providers?

ANSWER

Documentation is required if there is an effort made to recruit volunteers and provide training to those providers, per the reporting requirements. Having volunteers is not a requirement of this program. The contract administrator can refer a participant to other sources (i.e. a home health agency, home care website search, etc.) if the participant does not have an already identified respite provider.

3. Is there a cap on the funding amount or an expectation of a specific volume/number of caregivers to be served through this contract?

ANSWER

The total amount allocated for this service for the planned 10/1/19 – 9/30/2020 contract time frame is \$125,000. Per the RFP, there is a max of \$500 per voucher, but no specific amount of volume or caregivers to be served.